

<b>MINUTES 4/03/26</b>	<b>GENERAL MEETING, BALINGUP PROGRESS ASSOC. INC.</b>	
Meeting opened	6.06pm	
Present	J. Hornum, D.Cameron, W.Trow, K. Menard, R.Thomas. T.Benson, M.Giles, J.Wilson	
Visitor		
Apologies	S.Doyle, S.Noonan, C.Maddison, R.Benson, G.McMullen	
<b>NEW BUSINESS</b>		
Alan Rothery walk	Alan Rothery Walk footpath, a high usage path that connects the Recreation Centre and Transit park to the town, is deteriorating. R.Thomas requested we contact Council and ask for a plan to be developed to upgrade the path and for it to be included as a priority project in the 2026/27 budget. R.Thomas agreed do some research to develop options and forward to BPA via email.	R.Thomas W.Trow
Telling Tales in Balingup sub-committee	Telling Tales advised that future events will be run by BACH. Telling Tales sub-committee is to be disbanded however they will keep their own bank account. It was agreed that we update AON at end of 2026 when we do insurance renewal documents (delete Telling Tales subcommittee and include the event as a BACH activity)	W.Trow J.Hornum
Staying in Place	BPA has sought approval from the Busselton Hospice Care Inc. Board to enter into a partnership to deliver Home Care Packages in the Balingup district under the Staying in Place (SIP) model. A draft Memorandum of Understanding has been received and a meeting held with the SIP Coordinator. This is a simple MOU and either party can withdraw with 30 days notice. W.Trow moved that BPA signs the MOU. Seconded M.Giles. Carried.  W.Trow advised that a sub-committee has been formed and are developing processes to ensure that members of the community are able to register with My Aged Care to secure more services.	W.Trow
ABC Back Roads	Melissa Howells has confirmed that ABC Back Roads TV program have booked accommodation and will be meeting members of the community and filming in Balingup in August 2026. Filming will include the Medieval Carnivale.	W.Trow
Insurance claim for marquees	Several SFFD marquees on loan to the Carnivale were destroyed as a result of a storm at the August 25 event. Approximate cost is \$1800. BMCC Treasurer has asked if replacement could be recovered under insurance. W.Trow advised that AON say it would have very small impact on insurance premium and has forwarded the claim documents to T.Benson. BMC to submit claim if they consider it to be worthwhile (copy to BPA).	T.Benson

Building repairs/ register	<p>The workspace and community centre are ageing and need more repairs. One wall and a beam of the workspace have already been replaced by BMC and another beam needs closer inspection. W.Trow and D.Cameron are trying to obtain quotes from local builders.</p> <p>BPA currently do not maintain a register of work carried out. It was agreed that a register be maintained to record repairs and white ant treatment.</p> <p>J.Hornum to check BMC &amp; BPA invoices – going back 5 years and start the register. D.Cameron to provide anecdotal information, with documents where possible.</p>	<p>W.Trow D.Cameron</p> <p>J.Hornum</p>
Annual Return to Consumer Protection	BPA is required to lodge an annual information statement with Consumer Protection department by end of March 2026. J.Hornum has confirmed this will be done.	J.Hornum
Bush Fire awareness – ladies	Beelerup Bush Fire Brigade (8 Beelerup Rd) are organising a "have a go" event on Sunday 8 March 2026 from 9am to coincide with International Women's Day. The event is targeted at ladies but anyone is welcome to go along. The Beelerup email has been distributed to all BPA.	Information
<b>Business arising from previous minutes</b>		Chair
<b>Report on Action Items Annex A</b>	Ongoing (tabled) Complete (tabled)	Chair
<b>Correspondence list</b>	Correspondence list accepted and received Moved: W.Trow Seconded: R.Thomas	Secretary
<b>Umbrella Group Reports</b>	Minutes of Balingup Rail Group (attached)	Secretary
<b>Confirmation of minutes previous meeting</b>	Amendments (N) Moved: W.Trow Seconded: J. Hornum	Carried (Y)
<b>Treasurer's Report</b>	<p><u>Bank account balances as of 04/03/26</u>  Operating Account \$11848.94  Trust Fund Account \$26,625.63  Term Deposit Insurance Account \$40,174.22 (\$3000 to be transferred to Trust Fund Account on next renewal)  Term Deposit Future's Fund Account \$36,528.85  Coordinator Payment Account \$1.21</p> <p><u>Membership payments received since last meeting</u>  None</p> <p>Treasurer's Report on bank balances accepted and received.  Moved: T.Benson  Seconded: J.Hornum</p>	T. Benson

	T.Benson suggested that the Insurance account be \$35,000 (currently \$27,000) to allow for inflation. Consider when it comes up for review.	
<b>Reminders</b>	<p>Beelerup Bush Fire Bridgade, Try Firefighting - Sunday 8th March, 9am International Women 's Day - all welcome.</p> <p>Women Speak Night! with Sari Bennett's Stitch Poetry, Karen Louise and Yael Harris. Balingup Town Hall - Saturday 7th March, 7pm Tickets: <a href="https://events.humanitix.com/women-speak-with-sari-bennet-s-stitch-poetry">https://events.humanitix.com/women-speak-with-sari-bennet-s-stitch-poetry</a></p>	
Meeting Closed	6.50pm	
<b>Next Meeting</b>	<b>Wednesday 1<sup>st</sup> April 2026 at 6pm</b>	

as of 23/02/26		
ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC		
MEETING DATE PERSON RESPONSIBLE	ITEM	STATUS
<b>DBHA</b> Feb 26 W.Trow	Ann Clifford, from the Donnybrook-Balingup Health Advisory Council, gave a short talk about DBHC She has emailed questionnaire and information to BPA and it has been distributed to BPA email list.	COMPLETED
<b>Hot water system Comm. Centre</b> Feb 26 D.Cameron	D.Cameron advised that the water heater unit in the community centre doesn't work. Richard Avard has offered to try to repair it. Damien to get a formal quote from R.Avard and forward to BPA for approval.	ONGOING
<b>Australia Day – award</b> Feb 26 S.Franks	The names of winners are to be inscribed on the Australia Day awards board in the Town Hall. Sonja Franks has agreed to follow up with this. She will take to Wiseman Signs in Manjimup and invoice to be forwarded to BPA.	ONGOING
<b>WA Volunteer Awards.</b> Feb 26 W.Trow	W.Trow has submitted a nomination for Balingup Progress Association in the category of Community Organisation of the year in the State West Australia Volunteer Awards. Submitted 11 Feb 26 and feedback due end March.	COMPLETED
<b>Shire sub-lease agreement</b> Feb 26 W.Trow	The Shire has issued a draft sub-lease agreement for the community grounds (Brockman St). This has been reviewed and a 'plain English' version drafted by W.Trow. The Shire is redrafting an agreement suitable for groups that own their own premises. BPA Executive will progress when the new agreement is received (probably at the end of 2026)	ONGOING
<b>Balingup Rail Group Press Release</b> Feb 26 W.Trow	BRG has issued a statement regarding Talison's decision not to pursue rail for its lithium transport. BPA supported BRG and has issued a Press Release (proposed at February meeting) on 11 Feb 26.	COMPLETED
<b>Community Centre clean up</b> Feb 26 J.Hornum W.Trow	The Community Centre needs de-cobwebbing and a general tidy up. C.Leam has agreed for the Balingup BFB to hose down the building during their next training session on 4 <sup>th</sup> April. J.Hornum has provided a list of other work that needs doing to D.Cameron and he will liaise with Bunbury Regional Prison team.	ONGOING
<b>Umbrella groups</b> Feb 26 W.Trow	R.Thomas asked that umbrella groups be reminded that it is in their interest to send a representative to the BPA meeting. W.Trow emailed umbrella groups a copy of their obligations 12 Feb 26.	COMPLETED
<b>AON Insurance Policies</b> J.Hornum	Insurance policies and invoices have been received and paid at the end of December. Invoices have been sent out to the relevant umbrella groups to pay their contribution.	ONGOING
<b>Staying in Place</b> W.Trow/J.Hornum/ C.Bailey Aug 25	BPA has sought approval from the Busselton Hospice Care Inc. Board to enter into a partnership on the Staying in Place (SIP) model to deliver Home Care Packages in the Balingup district. A draft Memorandum of Understanding has been received. See New Business.	ONGOING
<b>Community Foundation</b> Nov 24/ W.Trow	Initial discussions have been held with Fremantle Community Foundation to discuss creating a Community Foundation in Balingup. FCF advised (22 July) they have DGR1 (charitable) status but are still awaiting ATO approval. A meeting will be held with the wider community when DGR1 status confirmed.	ONGOING

## ANNEX B

**Emails/Letters In** Note: This list does not include newsletters/general updates from other organisations.

Date	From	Subject	Action
5 Feb 26	P.Ridley	Payment of invoice	JH
20 Jan 26	Citizen of the Year	Survey	WT completed
6 Feb 26	Rochelle Cole	GST information community garden & Telling Tales	JH
6 Feb	G.Hodge	GST compliance	JH
7 Feb	B.Hindocha	Community garden – H.McGreggor	JH
8 Feb	M.Lee	BRG minutes	Info
10 Feb	BMC	Insurance claim enquiry	WT forwarded to AON
9 Feb	S.Mitchell	Thanks/ acknowledgement	Info
10 Feb	L.Heinritz	Standpipes – office of D.Punch MP	WT
10 Feb	G.Hodge	GST discussions	TB/JH
11 Feb	N.O'Connor	Aust Red Cross TeleRedi	Forwarded all BPA
12 Feb	Volunteers WA	Confirm receipt award nomination	WT
12 Feb	Ed Connect SW	Request space to run information session	WT
12 Feb	C.Maddison/BACH	Meeting attendance	WT
13 Feb	AON Sevag	Insurance claim	WT
13 Feb	E.Gerritson	Streets Alive grants	To SFFD, BMC & Townscape
14 Feb	Water Corp	Invoice \$31.16	TB
16 Feb	AON (Sevag)	Insurance claim documents	To TB
19 Feb	Donnybrook CRC	Info re festival grants	JH distributed
18 Feb	NBN J.Edmonds	Workshop in Dbk 10 Mar	To all BPA
19 Feb	Synergy	Invoice \$299.17	To TB
19Feb	Post Office	Invoice \$65 PO Box	To TB
20 Feb	ABC Back Roads	Filming TV program Balingup	Next meeting
21 Feb	H.Christensen	Cleaner details	JH
23 Feb	Ed Connect	Primary school volunteers info session	To all BPA
24 Feb	S.Delaporte	FRRR grant opportunity – Telstra/resilience	Info
25 Feb	Dbk Library	Update community organisations	WT
25 Feb	S.Delaporte	Beelerup BFB awareness training	To all BPA

### Letters/emails Out

Date	To	Subject	Actioned by
9 Feb 26	All BPA	DHAC questionnaire and invite	WT
10 Feb	S.Mitchell	Aust Day congratulation F.Mitchell	WT/JH
10 Feb	AON – Sevag	BMC insurance claim enquiry	WT
11 Feb	All BPA	`Minutes February meeting	WT
11 Feb 26	Volunteering WA	Nomination award BPA	WT
12 Feb 26	All umbrella groups	Umbrella group guidelines reminder	WT
27 Feb 26	Shire	Invoice \$1100 Australia Day.	JH